

# Newsletter

9 November 2018

Dear Parents/Carers

Mr David Dunn

I am pleased to inform you that Mr David Dunn has joined the leadership team at Orchard Head, as an additional lead, for the rest of the academic year. The leadership roles and responsibilities are as follows:

<b>Mrs J Carr Assistant Head</b>	<b>Mrs E Lightowler Assistant Head</b>	<b>Mr D Dunn Assistant Head</b>
<p><i>Roles and Responsibilities:</i></p> <ul style="list-style-type: none"> <li>• Teaching and Learning Lead in Early Years and KS1</li> <li>• Attendance Lead</li> <li>• Maths Lead</li> <li>• Lead for Looked After Children (LAC)</li> <li>• Behaviour Lead</li> </ul>	<p><i>Roles and Responsibilities:</i></p> <ul style="list-style-type: none"> <li>• Teaching and Learning Lead in KS2</li> <li>• Head Safeguarding Lead</li> <li>• English Lead</li> <li>• Curriculum Lead</li> <li>• Inclusion Lead, including Special Needs and Disabilities</li> </ul>	<p><i>Roles and Responsibilities:</i></p> <ul style="list-style-type: none"> <li>• Whole-school Achievement and Improvement Lead</li> <li>• Lead for Disadvantaged Children</li> </ul>

I am sure that you will give Mr Dunn a warm welcome, as you see him around school!

### Key dates

- 15 November School Discos: KS1 – 3.30pm to 4.30pm; KS2 – 4.45pm to 6.00pm
- 16 November Children in Need: Donation £1.00. Children to wear something yellow or spotty (or both!)
- 30 November Non-uniform day: Children to donate chocolate, towards the Christmas Fayre
- 6 December Christmas Fayre (further details to follow)

### Attendance Team

From next Monday, we will have a new Attendance Team, made up of the following members of staff:

- Mrs Carr
- Mrs Higginson
- Mrs Barker

### Absence Reporting - Changes

From next Monday, if you wish to report your child as absent through illness or any other reason, please telephone the main school line, as follows:

- Dial **01977 723495** and choose **OPTION 2** (please disregard Option 1, as that line will no longer receive incoming calls).
- Please **DO NOT** ring or message the mobile number as before, as this number is no longer available.
- If you have not informed the school by 9.15am on the morning of your child's absence, a member of the Attendance Team will contact you to find out the reason for your child's absence.

### Individual Attendance

Your child is to be given details of their own attendance. More details will follow next week.

### Remembrance Poppies

As you are aware, we have been selling poppies on behalf of The British Legion. The children love to buy the poppies and other items and with each purchase, they are helping to raise funds for this very worthwhile cause. Thank you so much to everyone who has donated.

### Anti-Bullying Week

Next week (12 – 16 November) is anti-bullying week in school. The children will be given a range of activities to do, each with an anti-bullying theme.

### Key Stage 2 Lockers

Over the October half-term break, smart new lockers were installed in the key stage 2 corridor, where children can keep their coats and bags during the school day.

### School Disco – 15 November

On 15 November, the Friends of Orchard Head have organised discos, to take place in the school hall, as follows:

Reception/Key Stage 1 children: 3.30pm to 4.30pm  
Key Stage 2 children: 4.45pm to 6.00pm

Tickets are £2.00 each, payable in advance via the School Money website ([www.eduspot.co.uk](http://www.eduspot.co.uk)). When we have received payment, we will issue your child with a ticket for the disco.

**Reception and Key Stage 1 parents/carers:** Please can you send your child to school that morning, with clothes to wear at the disco, so that they can get ready straight after school. Parents and carers will then be able to collect their children when the disco ends at 4.30pm.

**Key Stage 2 parents/carers:** The disco for the key stage 2 children begins at 4.45pm and admission is via the main school entrance.

#### Children in Need – 16 November

We will be fundraising for Children in Need on Friday 16 November, by asking children if they will come to school wearing something yellow, spotty or yellow and spotty! Please could parents make a donation of £1.00 for Children in Need. As always, thank you for your generosity.

#### Non-Uniform – 30 November

There will be a non-uniform day on Friday 30 November. Please can children bring donations of chocolate, which will be used for our Christmas Fayre on 6 December.

#### Christmas Fayre – 6 December

The Friends of Orchard Head will be holding a Christmas Fayre on 6 December. Stalls are available for hire at £10 per stall. If you are interested in having your own stall at the Christmas Fayre, please contact the school office.

#### School Fundraising Volunteers

Our fundraising team, 'The Friends of Orchard Head', are looking for more volunteers to help with organising fundraising events for school. If you are interested, please contact the school office.

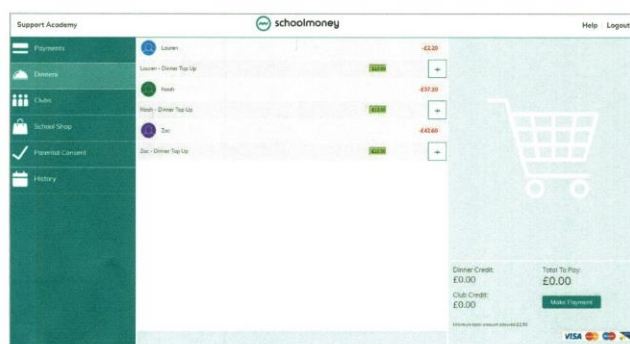
#### Making payments in advance on School Money

Several parents/carers have been asking how they can make payments in advance for dinner money, breakfast club, etc.

To do this, please see the following instructions, taken from the School Money Parents Guide:

Please log on to school money – [www.eduspot.co.uk](http://www.eduspot.co.uk).

Select the Dinners section (or Clubs for breakfast club/after school care club) from the options menu on the left hand side of your screen. When you click on Dinners (or clubs) it will come up with a screen that shows your child's dinner/clubs balance with an option to top up:



To top up, change the cost in the green box to the amount you would like to pay and click the + sign. This will add the cost to your basket on the right.



Once you have added all the top ups (dinners, breakfast/after school care club) select the make payment option and follow the instructions on the screen.

### Weekly Attendance

Class	Attendance %
Nursery am	94.95
Nursery pm	90.63
UFSLC	94.02
UFSR	95.45
Y1W	92.92
Y1/2B	96.25
Y2S	92.67
Y3T	92.54
Y3/4HL	97.92
Y4McA	98.33
Y5Fr	99.17
Y5/6F	98.15
Y5/6J	92.96
Whole School	95.79

Yours sincerely

Mrs G Lindley  
Head of School