



**ORCHARD  
HEAD**  
JUNIOR, INFANT &  
NURSERY SCHOOL

**Orchard Head J, I & N School**

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Dear Parents/Carers,

The Friends of Orchard Head are pleased to invite your children to:

### **Reception & Key Stage 1 Glow Party Disco**

On: Thursday 9th November

Time: 4:00pm – 4:45pm

Costs: £1 entry incl. glow sticks

Optional £1 tuck bag available

On arrival, please form a queue outside the school office where volunteers will work down the line to collect the £1 entry and sell £1 tuck bags to those who would like them. At 4:00pm the doors will open and members of school staff, who are familiar to the children, will be there to greet them and encourage them into the hall. We have the fabulous 'Parties with Leanne' coming to lead the entertainment which will be packed with music, fun, dancing, and games.

We would appreciate a prompt arrival at the school office to collect your children for 4.45pm so that we can turn the hall around again for the Key Stage 2 disco immediately afterwards. Once the doors are open you will be welcomed into the school hall to collect your child and their belongings.

Please complete and return the slip attached to inform us of your child's attendance at the disco, any dietary requirements and details of the person who will be collecting them at 4.45pm. This information needs to be returned to the class teachers by Friday 27th October.

Yours Sincerely

The Friends of Orchard Head Team

Please return to class teacher by Friday 27th October.

My child ..... of class ..... will/will not be attending the Reception & Key Stage 1 Glow Party Disco on 9th November.

Please give details of the adult who will be collecting your child at 4.45pm.

Name..... Contact Number.....

(If this changes, please notify the school office or a member of staff at the start of the disco)

Please give details of your child's dietary requirements (if any) for us to consider when preparing the tuck bags...