



Orchard Head J, I & N School

Orchard Head Lane

Pontefract

West Yorkshire

WF8 2NJ

T: 01977 723495

W: [orchardhead.patrust.org.uk](http://orchardhead.patrust.org.uk)

E: [admin@orchardhead.patrust.org.uk](mailto:admin@orchardhead.patrust.org.uk)

Dear Parents/Carers,

The Friends of Orchard Head are pleased to invite your children to:

**Key Stage 2 Glow Party Disco**

On: Thursday 9th November

Time: 5:00pm – 5:45pm

Costs: £1 entry incl. glow sticks

A variety of individually priced tuck options will be available to purchase during the disco.

On arrival, please form a queue outside the school office. By 5:00pm the doors will open and members of school staff, who are familiar to the children, will be there to greet them and encourage them into the hall. Please can they have their £1 entrance fee ready to hand to the volunteers on the door. We have the fabulous 'Parties with Leanne' coming to lead the entertainment which will be packed with music, fun, dance offs and games.

We would appreciate a prompt arrival at the school office to collect your children for 5.45pm so that our fabulous teaching staff who have volunteered their time can return to their homes. Once the doors are open you will be welcomed into the school hall to collect your child and their belongings.

Please complete and return the slip attached to inform us of your child's attendance at the disco, any dietary requirements and details of the person who will be collecting them at 5.45pm. This information needs to be returned to the class teachers by Friday 27th October.

Yours Sincerely

The Friends of Orchard Head Team

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Please return to class teacher by Friday 27th October.

My child ..... of class ..... will/will not be attending the Key Stage 2 Glow Party Disco on 9th November.

Please give details of the adult who will be collecting your child at 5.45pm.

Name..... Contact Number.....

(If this changes, please notify the school office or a member of staff at the start of the disco)

Please give details of your child's dietary requirements (if any) for us to consider when preparing the tuck shop...