



Orchard Head J, I & N School

Orchard Head Lane

Pontefract

West Yorkshire

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Thursday 28th September 2023

Dear Parents/Carers,

Year 5 Ingleborough Hall OEC Residential

We are delighted to offer a residential visit for our Year 5 pupils, from Monday 1st July to Wednesday 3rd July 2023, to Ingleborough Hall Outdoor Education Centre, Clapham.

As part of the residential, Year 5 pupils will have the opportunity to complete a range of different outdoor activities, including tree climbing, caving, orienteering and archery, as well as many other fun activities.

The cost to parents for this trip will be **£225.00**, which covers the cost of the activities, accommodation, board and transport to and from Ingleborough Hall OEC, Clapham.

If you would like your child to go on the Ingleborough Hall OEC residential, please make a minimum non-refundable deposit of **£65.00** per child. **The deposit should be made via the MCAS (My Child at School) app.** If you are having difficulties paying via the app, please contact the school office and we will do our best to help. Alternatively, we are able to take debit/credit card payments, either over the telephone or at the school office (**cash/cheque payments will not be accepted**), **however, you need to have activated the MCAS app for us to do this.** When you pay your deposit, you are giving permission for your child to attend the residential.

The deposit of £65.00 should be made no later than 10th November 2023 to secure a place for your child.

The balance can be paid, via the MCAS app, either in full or in instalments. Instalment dates are set up on the MCAS app, to be paid by the following dates:

	Amount	Due Date
Deposit	£65.00	10 th November 2023
Instalment 2	£40.00	26 th January 2024
Instalment 3	£40.00	23 rd February 2024
Instalment 4	£40.00	29 th March 2024
Instalment 5	£40.00	26 th April 2024



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Outstanding balances will need to be paid by Friday 26th April 2024.

The balance must be paid by the deadline above – no late payments will be accepted. Should the balance not be paid, your child will not be able to attend the residential and any deposit paid will be lost.

The growth and development that our children gain from a residential experience is wonderful. This is not only through exposure to activities they might not normally have access to, but also through gaining independence and exhibiting interpersonal skills. Feedback on previous residential visits has always been extremely positive. In keeping with our Charging and Remissions Policy, the school may be able to offer financial support to those parents who meet the 'Free School Meals' criteria. If you feel that you qualify and would like to enquire about this, please put in a request, in writing and hand it to the school office.

Further information regarding clothing etc., will be sent out closer to the date of the residential, but we must emphasise that it is not necessary to purchase any expensive clothing or equipment.

If you wish to discuss any aspect of this residential, please don't hesitate to contact the school office.

Yours sincerely,

Mr Reynolds
Associate Assistant Headteacher