



**ORCHARD
HEAD**

JUNIOR, INFANT &
NURSERY SCHOOL

Monday 22nd April 2024

Dear Year 4 Parents/Carers

Year 4 Orchard Head Sleep Over @ Orchard Head – Friday 17th-Saturday 18th May 2024

On Friday 17th May 2024, Year 4 children are invited to spend the night at school for a sleep over with their friends. This will provide pupils with an opportunity to spend a night away from home to build their independence.

During the evening of the sleep over, pupils will have the opportunity to experience a range of different activities, have fun and create memories with their friends. An evening meal and breakfast will be provided during the event.

If you wish to support with the cost of the evening meal, a £5 voluntary donation will be available to be paid through your child's My Child At School App.

Payment should be made online through My Child At School under the Trips tab. We appreciate that not all parents have access to the internet and therefore the office staff will be able to accept payment by debit/credit card, either at the office window or over the telephone. For all payments made, an electronic receipt will be issued.

Upon making payment, you are giving consent for your child to attend the year 4 sleep over at Orchard Head on Friday 17th- Saturday 18th May 2024. You are also acknowledging the need for responsible behaviour on the part of your child and understand that your child may be withdrawn from the trip if they do not meet behaviour expectations at the venue. In addition to this, you are also giving permission for any medical treatment, including the use of anaesthetic, to be given to your child in an emergency.

If your child is interested in attending the year 4 sleep over, we kindly ask that you return the permission slip by Friday 10th May to give staff the opportunity to adequately prepare for the event. This will mean that supervision ratios will be met and measures can be put in place to ensure pupil safety for the duration of the sleep over.

You will be provided with more specific information relating to timings, an itinerary and what your child will be required to bring closer to the time of the event. Please do not hesitate to ask any further questions.

Yours sincerely

Mr Ward and Miss Bucktrout
