



Orchard Head J, I & N School

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Wednesday 16<sup>th</sup> October 2024

Dear Parents/Carers

### **Class 2 visit to Tropical World, Leeds on Thursday 14<sup>th</sup> November 2024**

On Thursday 14<sup>th</sup> November, Class 2 will be going to Tropical World in Leeds. Here, we will spend the day enhancing our science learning about animals and their lifecycles and habitats. We will also partake in an exciting workshop called 'Butterfly Scientists'.

We aim to depart from Orchard Head around 9:00am. We will arrive in Leeds at around 10am in order to start our exploration of Tropical World. We will then aim to arrive back at Orchard Head by 15:00 in time for home. Pupils will wear their Orchard Head uniform as normal.

Pupils should wear their school uniform and will need to bring a packed lunch, including a drink, with them (no nuts or products containing nuts please). If you wish for school to provide a free packed lunch for your child, please let your class teacher know by Monday 4<sup>th</sup> November.

The cost of the trip is £20.30 per child. This is a non-refundable contribution; however, if insufficient funds are received, the trip may have to be cancelled and all contributions refunded. If a pupil is unable to pay, they will not be able to join the trip, which may result in higher costs for the remaining students. In extreme cases, if sufficient funds cannot be collected from parents, it may unfortunately lead to the cancellation of the trip. For families entitled to income-related free school meals, there may be an opportunity for subsidised payments for school visits at the discretion of the headteacher. Please speak to a member of staff if you wish for support in paying for this trip.

Trips are carefully costed, however any surplus will be dealt with as per the school's Charging and Remissions policy, which is available on the school website. Payment should be made online through My Child At School. We appreciate that not all parents have access to the internet and therefore the office staff will be able to accept payment by debit/credit card, either at the office window or over the telephone. For all payments made, an electronic receipt will be issued. **Please submit payment by Monday 4<sup>th</sup> November.**

Upon making payment, you are giving consent for your child to go on the visit to Tropical World on Thursday 14<sup>th</sup> November. You are also acknowledging the need for responsible behaviour on the part of your child and understand that your child may be withdrawn from the trip if they do not meet behaviour expectations at the venue. You are also giving permission for any medical treatment, including the use of anaesthetic, to be given to your child in an emergency.

We would be very grateful of offers from parent/carer volunteers to attend, in order for this trip to go ahead. Please see your class teacher as soon as possible if you are able to attend the trip in this capacity. Please note, if a class teacher confirms your attendance on the trip as a parent volunteer, this won't be as part of the same group as your own child, as this very often can stifle your child's independence on the day.

Yours sincerely

Miss Starkey, Mrs Oxley, Mrs Ball and Mrs Lindop  
KS1 teachers

