



Orchard Head J, I & N School
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Dear Parents and Carers

I am pleased to inform you that we have appointed a new SENDCO and Assistant Headteacher, Mrs Stubbs, who will be joining our school after Easter. Mrs Stubbs is an experienced SENDCO with extensive knowledge and expertise in supporting SEND learners and we are delighted to welcome her to our team. In addition to her SENDCO role, she will also be supporting the nursery during the summer term.

I would like to take this opportunity to sincerely thank Mrs Humphreys for her invaluable support during her secondment from Carleton Park. Throughout this transition period, she has provided our school with expertise and guidance to ensure we continue delivering high-quality support for our SEND learners. Over the coming weeks, Mrs Humphreys will be working closely with Mrs Stubbs to ensure a smooth and effective handover.

To further support this transition, we will be hosting a **SEND Coffee Afternoon on Wednesday, 23rd April at 2:30 pm**. This will be a fantastic opportunity for parents and carers to visit the school, meet Mrs Stubbs and discuss any questions regarding SEND support.

Thank you for your continued support and we look forward to welcoming Mrs Stubbs to our school community.

Kind regards

Richard Grogan

Headteacher