



Orchard Head J, I & N School

Orchard Head Lane

Pontefract

West Yorkshire

WF8 2NJ

T: 01977 723495

W: orchardhead.patrust.org.uk

E: admin@orchardhead.patrust.org.uk

19 March 2025

Dear Parents/Carers

I hope this letter finds you well.

I would like to take this opportunity to inform you that Mrs Ball will be starting her maternity leave after Easter. I am sure you will join me in wishing her all the best during this exciting time.

To ensure continuity for the children, I am pleased to share that Mrs Lindop will be extending her working week and will be teaching the class full-time until the end of the summer term. As an experienced teacher who already teaches the class from Monday to Wednesday, Mrs Lindop knows the children well, and this arrangement will provide them with consistency and stability in their learning.

This will greatly benefit the children by ensuring a smooth transition and continued high-quality teaching and support.

Thank you for your understanding and support. If you have any questions, please do not hesitate to get in touch with either Mrs Ball or Mrs Lindop.

Regards

Richard Grogan