



Orchard Head J, I & N School

Orchard Head Lane

Pontefract

West Yorkshire

WF8 2NJ

T: 01977 723495

W: orchardhead.patrust.org.uk

E: admin@orchardhead.patrust.org.uk

23rd May 2025

Dear Parents/Carers

Visit to Pontefract Library - Friday 27th June

On Friday 27th June, Reception class will be going on a trip to Pontefract Library to learn all about Libraries, how they work and have a story read to them. A library experience is also part of our 50 things here at Orchard Head.

We would like to ask parents/carers if you would be kind enough to bring your child to meet us just outside Pontefract library at 9.20am on that day, so that we are ready for the library opening. Hopefully, this will allow adequate time for parents who also have school drop-offs for siblings on the morning; however, please let us know if this arrangement will cause a problem for you.

After the library visit, we will be walking back to school with the children, to arrive in time for the usual 12.00pm lunch, therefore please ensure that your child is wearing weather-appropriate outer clothing (waterproof coats and shoes), as well as their school uniform on that day.

If you are happy for your child to attend the library visit, please provide consent via the MCAS app. We understand that out-of-school visits can feel daunting for some parents and carers. However, to ensure the safety and wellbeing of all pupils, we kindly ask that children are not sent with any tracking devices, including those in bags, clothing, or personal items. By giving consent for your child to attend this visit, you are also agreeing to this condition. We appreciate your support in helping us keep all children safe.

Additionally, if you would like to volunteer as an adult helper on the trip please speak to a member of the Reception Team.

Yours sincerely

The Reception Team